



HM CUSTOMS & EXCISE  
Customs & Excise  
Management Act 1979



UNITED KINGDOM POLICE FORCES  
PORTS OFFICE  
Terrorism Act 2000



UK IMMIGRATION SERVICE  
Immigration Act 1971

## GENERAL AVIATION REPORT

UK COUNTY -

**AIRCRAFT DETAILS (BLOCK CAPITALS PLEASE)** *Data Protection Act 1984 - Information supplied on this form may be held on computer*

<b>Registration:</b>	<b>Type:</b>	<b>Based at:</b>	<b>Crew phone contact in UK:</b>
<b>Owner/Operator (Not Pilot):</b>			

### FLIGHT DETAILS

Departure			Arrival		Reason for visit to EU (including UK):-	* Delete as necessary (see notes overleaf) * Short Term Visit / Repair / Permanent Import
<b>From:</b>	<b>Via:</b>	<b>To:</b>	<b>From:</b>	<b>To:</b>	Has UK VAT been paid on the aircraft?	Yes / No
<b>Date:</b>	<b>Time:</b>		<b>Date:</b>	<b>Time:</b>	Is the aircraft in free circulation in the EU?	Yes / No

### CREW DETAILS

Full Name	Occupation	Date of Birth	Place	Nationality	Passport Number	Home Address	In	Out

### PASSENGER DETAILS

Full Name	Occupation	Date of Birth	Place	Nationality	Passport Number	Home Address/Address visiting in UK	In	Out

This information is to the best of my knowledge, a true and accurate statement

**Signature of Pilot:**

This aircraft departed/arrived at ..... hours. To the best of my knowledge the passengers and crew shown were on board

**Signature of Handling Agent:**

Schedule 7 Terrorism Act 2000. Owners/agents of aircraft employed to carry passengers for reward on a journey between Great Britain & Northern Ireland and/or Eire, Isle of Man or Channel Isles (Common Travel Area) shall not arrange for it to call at a port in Great Britain or Northern Ireland to disembark or embark passengers unless the port is a designated port or the examining Police Officer approves the arrangement.

The captain of an aircraft employed on a journey within the Common Travel Area carrying passengers other than for reward shall not permit it to call at or leave a port in Great Britain or Northern Ireland unless it is a designated port or he gives at least 12 hours notice in writing to a constable for the Police area in which the port is situated. (or where the port is in Northern Ireland, to the Police force of Northern Ireland.)

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- Reason for the aircraft's visit to the EU (including UK)** \*not applicable to UK based aircraft
- (a) Short Term Visit (to a single point in the EU)
    - (i) Aircraft to stay not more than 180 days in any 12 month period.
  - (b) Short Term Visit (more than one point in the EU)  
Temporary importation conditions apply, amongst others (a)(i) above. The aircraft may not be made use of by a National of the EU, either as a passenger or crew member.
  - (c) Minor Repairs only may be carried out or a C88 and C101 must be completed with export to take place as soon as practicable after repairs and/or maintenance unless Customs have agreed otherwise.
  - (d) Permanent import to the UK. Please see notes on Free Circulation.

**FREE CIRCULATION**

**GOODS IMPORTED FROM OUTSIDE THE EU ARE IN FREE CIRCULATION IN THE COMMUNITY, IF ALL IMPORT FORMALITIES HAVE BEEN COMPLIED WITH AND ALL DUTIES, LEVIES OR EQUIVALENT CHARGES HAVE BEEN PAID AND NOT REFUNDED. GOODS ORIGINATING IN THE COMMUNITY ARE ALSO IN FREE CIRCULATION, UNLESS THEY HAVE BEEN EXPORTED TO A NON-EU COUNTRY, WHEREBY THEY AUTOMATICALLY LOSE THEIR COMMUNITY STATUS (IN THESE CIRCUMSTANCES THEY WILL REQUIRE TO BE IMPORTED IN THE CORRECT MANNER) \*ALL IMPORT FORMALITIES\* REFER TO THE GOODS (IN THIS CASE, AIRCRAFT) TO BE ENTERED TO END USE. AUTHORISATION TO OBTAIN END USE STATUS IS OBTAINABLE FROM YOUR LOCAL EXCISE OFFICE.**

**TO NOTIFY CUSTOMS OF A FLIGHT PLEASE SEND THE FRONT OF THIS FORM BY FAX TO THE NCU 0870-240-3738 OR TEL 0870-785-3600 OR by E-mail to [ncu@hmce.gsi.gov.uk](mailto:ncu@hmce.gsi.gov.uk)**

POLICE FORCE CONTACT NUMBERS		E-Mail facility available	
ANGLESEY	F01492-611967 T01407-762323	AVON & SOMERSET	F01275-473516 T01275-473515
CHESHIRE	F01244-613904 T01244-612270	CLEVELAND	F01842-328035 T01642-301330
DERBY	F01246-622386 T01246-522014	DORSET	F01202-222053 T01202-593909
ESSEX	F01279-680074 T01278-681280	GLOUCESTER	F01242-253883 T01242-521360
GWENT	F01833-667773 OCH 01833-666666	HAMPSHIRE /IOW	F02382-888087 T02382-888082
ISLE OF MAN	F01824-825681 T01824-631332	KENT	F01303-289052 T01303-289051
LINCOLN	F01522-558052 T01522-558054	MERSEYSIDE	F0151-777-8533 T0151-777-8520
NORTHAMPTON	F01804-703511 T01804-703404	NORTHERN IRELAND	F02890-738987 T02890-458050
<a href="http://www.northants.poli.ce.uk/ports">www.northants.poli.ce.uk/ports</a>		NOTTINGHAM	F01159-580058 T01159-870500
NORTH YORKSHIRE	F01809-789188 T01808-789183	SUFFOLK	F01394-673969 T01394-874448
STAFFORDSHIRE	F01786-226066 T01785-234866	THAMES VALLEY *2	F01865-855741 T01865-855743
SOUTH YORKSHIRE	F0114-2202977 T0114-2202979	WEST YORKSHIRE	F0113-2500275 T0113-2381188
WEST MIDLANDS	F0121-7827699 T0121-7802112	DUMFRIES & GALLOWAY	F01776-704068 T01776-704633
CENTRAL SCOTLAND	F01786-472206 T01786-468217	NORTHERN	F01463-720688 T01463-720284
LOTHIAN & BORDERS	F0131-3353500 T0131-3353501	*3 COVENTRY 02476-839451 WELLESBOURNE F 01788-470485	
*1 INCLUDES TYNE & WEAR		*4 HEREFORD, STAFFS, WORCS	
*2 BERKS, BUCKS, OXON			
		BEDFORD	F01582-723352 T01582-725081
		CUMBRIA	F01788-217865 T01788-217331
		DURHAM	F01825-336298 T01825-332061
		GREATER LONDON	F01859-540481 T01859-540333
		HERTFORD	F01707-354755 T01707-354885
		LANCASHIRE	F01253-776101 T01253-854186
		MIDDLESEX	F01859-540481 T01859-540333
		NORTHUMBERLAND *1	F0191-2140270 T01861-880127
		STH WALES-CARDIFF	F01448-710380 T01448-710286
		SURREY	F01483-482411 T01483-482406
		WARWICKSHIRE *3	F01826-491319 T01826-415145
		WILTSHIRE	F01380-720775 T01380-736011
		FFFE	F01582-418581 T01592-418577
		STRATHCLYDE	F0141-5326075 T0141-532-6067
		CAMBRIDGE	F01223-823295 T01223-823219
		DEVON/ CORNWALL	F01752-234803 T01752-234637
		DYFED/POWYS	F01348-874048 T01348-872399
		GREATER MANCHESTER	F0161-856-0260 T0161-856-0270
		HUMBERSIDE	F01482-578872 T01482-354385
		LEICESTER	F01332-812581 T01332-811044
		NORFOLK	F01803-788803 T01803-787392
		NTH WALES HOLYHEAD	F01497-783565 T01492-517171 x5744
		STH WALES-SWANSEA	F01792-473188 T01792-472424
		SUSSEX	F01273-613489 T01273-617447
		WEST MERCIA *4	F01527-586004 T01805-723000
		GRAMPIAN	F01224-770412 T01224-725766
		TAYSIDE	F01382-586509 T01382-586505

**UK IMMIGRATION SERVICE CONTACTS**

**SOUTH EAST** (Kent-south of M25/A26/M20/A249, east of M25) Fax 01304-216303 Tel 01304-216405. (Kent-north of M25 etc) Fax 01474-531731 Tel 01474-352308  
**SOUTHERN** (Herts E of A32/A339 & Sth of A31/A287/A339 & Sth of southwest Sussex) Fax 02392-864149 Tel 02392-852700. (Herts W of A32/A339, Writs Sth of A4 & E of A350/A429) Fax 02380-627262 Tel 02380-727107. (Dorset) Fax 01202-680004 Tel 01202-673658.  
**SOUTH WEST** (Avon & Somerset, Gloucs W of A44/A42/A429) Fax 01275-818680 Tel 01275- 818688. (Cornwall, Devon, Scilly) Fax 01752-226175 Tel 01752- 261547. (W Glam, Dyfed- Powys Police district) Fax 01446-710606, Tel 01446-710485. (Sth & Mid Glam, Gwent) F 01448-710606 T 01448-710485.  
**STANSTED** (Essex, west of A12/A130/A131 & A604, Cambs) Fax 01278-880145 Tel 01278-880118.  
**EAST ANGLIA** (Essex, east of A12/A130/A131/A604) Fax 01255-240233 Tel 01255-504371. Suffolk Fax 01394-873260 Tel 01394-674915. Norfolk Fax 01603-417358 Tel 01603-408659.  
**LONDON** (Bucks Nth of M25) Fax 0208-745-6852 Tel 0208-745-6867. (Berks E of A34, Herts Nth of A31/A287/A339, Surrey [Woking/Addlestone Police Divisions], Kent Nth & W of M25) F 0208-745-6828 T 0208-745-6800 (Oxon, Writs E of A429/A350 & N of A4, Gloucs E of A441/A429, Berks W of A34) F/T 01993-845992. Gatwick F 01293-553843 T 01293-502019. Midx, Bucks & Herts Sth of M25, F 0208-745-6843 T 0208-745-6841.  
**MIDLANDS** (W Midlands, Warks, Staffs, Shrops, Worcs, Hereford) F 0121-782-0006 T 0121-606-7350. (Derby, Leics, Notts) F 01332- 811569 T 01332-812000. (Beds, Herts Nth of M25, Northants) F 01582-405215 T01582-439030.  
**NORTH WEST** (Cumbria, Lancs) F 01772-204993 T 01772-254212. Mersey, Cheshire, Nth Wales Police District) F 0151-236-4656 T 0151-236-8974. Manchester F 0161-489-2346 T 0161-489-2659  
**NORTH EAST** (Sth Yorks, W Yorks & Sth of N Yorks) F 0113-250-5716 T 0113-250-1196. (Nth of N Yorks, Cleveland) F 01842-618587 T 01842-614280. (Linccs) F 01652-688551 T 01652-688584. (E Yorks) F 01482-219034 T 01482-223017. (Durham, Northumberland) F 0191-214-0143 T 0191-286-9469.  
**SCOTLAND** (Strathclyde Central, Dumfries & Galloway.) F 0141-887-1586 T 0141-887-4115. (Grampian, Northern) F01224-724095 T 01224-722890. (Tayside, Fife, Lothian, Borders) F 0131-335-3197 T 0131-333-1041.  
**NORTHERN IRELAND** F 02890-244939 T 02890-232951.

**WARNING There are heavy penalties for knowingly making false Declarations**

**DRUGS - HOTLINE - IF YOU SEE ANYTHING SUSPICIOUS, OR IF YOU HAVE ANY INFORMATION ON DRUG SMUGGLING, TELL A CUSTOMS OFFICER OR TELEPHONE HM CUSTOMS FREE ON FREEPHONE CUSTOMS CONFIDENTIAL/AIRWATCH : 0800 595000 POLICE FREE ON POLICE CRIMESTOPPERS : 0800 555111**



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Customs Enquiries regarding General Aviation Matters : (023) 8079 7089

Police Enquiries please contact your local Police Force

GAR-1JAN2003

**INSTRUCTIONS FOR COMPLETION OF GENERAL AVIATION REPORT (GAR)**

<p><b>CUSTOMS &amp; EXCISE / TERRORISM ACT DESIGNATED AIRPORTS</b></p> <p>ABERDEEN BELFAST/ALDERGROVE BELFAST CITY BIGGIN HILL BIRMINGHAM BLACKPOOL BOURNEMOUTH BRISTOL CAMBRIDGE CARDIFF CARLISLE *1 COVENTRY EAST MIDLANDS EDINBURGH EXETER FARNBOROUGH *2 FILTON GLASGOW HUMBERSIDE ISLE OF MAN/ RONALDSWAY LEEDS BRADFORD LIVERPOOL LONDON ( CITY, GATWICK, HEATHROW, LUTON, STANSTED ) LONDONDERRY LYDD MANCHESTER MANSTON NEWCASTLE NEWQUAY/ST MAWGAN NORWICH PLYMOUTH PRESTWICK SHEFFIELD SHOREHAM SOUTHAMPTON SOUTHEND STAVERTON/GLOUCESTER SUMBURGH TEESSIDE</p> <p>*1 CARLISLE not Customs designated *2 FARNBOROUGH not designated under the Terrorism Act</p>	<p><b>CUSTOMS &amp; EXCISE GENERAL AVIATION AGREEMENT AERODROMES FORMERLY KNOWN AS CONCESSION AERODROMES</b></p> <table border="1"> <tr><td>ANDREWSFIELD</td><td>MONA (RAF)</td></tr> <tr><td>BARROW/WALNEY ISLAND</td><td>NETHERTHORPE</td></tr> <tr><td>BATTERSEA</td><td>NEWTONARDS</td></tr> <tr><td>BEMBRIDGE</td><td>NORTHAMPTON/SYWELL</td></tr> <tr><td>BEVERLEY/LINLEY HILL</td><td>NOTTINGHAM</td></tr> <tr><td>BLACKBUSHE</td><td>NORTHOLT (RAF)</td></tr> <tr><td>BODMIN</td><td>OLD SARUM</td></tr> <tr><td>BRIZE NORTON (RAF)</td><td>OXFORD/KIDLINGTON</td></tr> <tr><td>BOURN</td><td>PERRANPORTH</td></tr> <tr><td>CAERNARFON</td><td>PERTH/SCONE</td></tr> <tr><td>CARLISLE</td><td>PETERBOROUGH/CONINGTON</td></tr> <tr><td>CHALGROVE</td><td>PETERBOROUGH/SIBSON</td></tr> <tr><td>CLACTON</td><td>POPHAM</td></tr> <tr><td>COMPTON ABBAS</td><td>REDHILL</td></tr> <tr><td>CRANFIELD</td><td>RETFORD/GAMSTON</td></tr> <tr><td>CROWFIELD</td><td>ROCHESTER</td></tr> <tr><td>CUMBERNAULD</td><td>SANDTOFT</td></tr> <tr><td>DENHAM</td><td>SCILLY ISLES/ST MARYS</td></tr> <tr><td>DONCASTER</td><td>SEETHING</td></tr> <tr><td>DUNDEE</td><td>SHERBURN IN ELMET</td></tr> <tr><td>DUNKESWELL</td><td>SHIPDHAM</td></tr> <tr><td>DUXFORD</td><td>SHOBDON</td></tr> <tr><td>EAGLESCOTT</td><td>SLEAP</td></tr> <tr><td>EARLS COLNE</td><td>STAPLEFORD</td></tr> <tr><td>ELSTREE</td><td>STURGATE</td></tr> <tr><td>FENLAND</td><td>SWANSEA</td></tr> <tr><td>GOODWOOD/CHICHESTER</td><td>TATENHILL</td></tr> <tr><td>HAVERFORDWEST</td><td>THRUXTON</td></tr> <tr><td>HAWARDEN</td><td>VALLEY (RAF)</td></tr> <tr><td>ISLE OF WIGHT/SANDOWN</td><td>WARTON</td></tr> <tr><td>KEMBLE</td><td>WELLESBOURNE</td></tr> <tr><td>LANDS END/ST JUST</td><td>WELSHPOOL</td></tr> <tr><td>LASHAM</td><td>WHITE WALTHAM</td></tr> <tr><td>LASHENDEN/HEADCORN</td><td>WICK</td></tr> <tr><td>LEICESTER</td><td>WOLVERHAMPTON</td></tr> <tr><td>LITTLE GRANSDEN</td><td>WYCOMBE AIR PARK/BOOKER</td></tr> <tr><td>LLANBEDR</td><td>YEOVIL/WESTLAND</td></tr> <tr><td>LYNEHAM (RAF)</td><td></td></tr> <tr><td>MANCHESTER/BARTON</td><td></td></tr> </table>	ANDREWSFIELD	MONA (RAF)	BARROW/WALNEY ISLAND	NETHERTHORPE	BATTERSEA	NEWTONARDS	BEMBRIDGE	NORTHAMPTON/SYWELL	BEVERLEY/LINLEY HILL	NOTTINGHAM	BLACKBUSHE	NORTHOLT (RAF)	BODMIN	OLD SARUM	BRIZE NORTON (RAF)	OXFORD/KIDLINGTON	BOURN	PERRANPORTH	CAERNARFON	PERTH/SCONE	CARLISLE	PETERBOROUGH/CONINGTON	CHALGROVE	PETERBOROUGH/SIBSON	CLACTON	POPHAM	COMPTON ABBAS	REDHILL	CRANFIELD	RETFORD/GAMSTON	CROWFIELD	ROCHESTER	CUMBERNAULD	SANDTOFT	DENHAM	SCILLY ISLES/ST MARYS	DONCASTER	SEETHING	DUNDEE	SHERBURN IN ELMET	DUNKESWELL	SHIPDHAM	DUXFORD	SHOBDON	EAGLESCOTT	SLEAP	EARLS COLNE	STAPLEFORD	ELSTREE	STURGATE	FENLAND	SWANSEA	GOODWOOD/CHICHESTER	TATENHILL	HAVERFORDWEST	THRUXTON	HAWARDEN	VALLEY (RAF)	ISLE OF WIGHT/SANDOWN	WARTON	KEMBLE	WELLESBOURNE	LANDS END/ST JUST	WELSHPOOL	LASHAM	WHITE WALTHAM	LASHENDEN/HEADCORN	WICK	LEICESTER	WOLVERHAMPTON	LITTLE GRANSDEN	WYCOMBE AIR PARK/BOOKER	LLANBEDR	YEOVIL/WESTLAND	LYNEHAM (RAF)		MANCHESTER/BARTON		<p>CUSTOMS RECOGNIZE THAT THERE ARE FOUR TYPES OF AIRFIELD</p> <ol style="list-style-type: none"> <li>CUSTOMS OR DESIGNATED I.E. SOUTHAMPTON, BIGGIN HILL, LIVERPOOL</li> <li>GENERAL AVIATION AGREEMENT AERODROMES (GAA) I.E. GOODWOOD, ELSTREE</li> <li>PRIVATE AIRFIELDS AND HELIPADS</li> <li>MILITARY (NOT COVERED IN THIS DOCUMENT)</li> </ol> <ol style="list-style-type: none"> <li>AT A DESIGNATED AIRFIELD YOU MAY ARRIVE AND DEPART WITHOUT PRIOR NOTIFICATION TO CUSTOMS ( <i>THIS RULE MAY BE SUBJECT TO CHANGE</i> ). YOU WILL BE REQUIRED TO COMPLETE A GAR PRIOR TO DEPARTURE AND ALSO ON ARRIVAL FROM FOREIGN.</li> <li>AT A GAA AIRFIELD YOU CAN FLY TO AND FROM ANYWHERE, BUT THERE ARE DIFFERING PERIODS OF PRIOR NOTIFICATION REQUIRED DEPENDING ON YOUR DESTINATION/DEPARTURE POINT. OUTWARDS – TO ANOTHER EU COUNTRY THERE IS NO OBLIGATION TO ADVISE CUSTOMS OF YOUR DEPARTURE. OUTWARDS – TO A NON EU COUNTRY (INC CHANNEL ISLANDS*) YOU MUST NOTIFY CUSTOMS AT LEAST 24 HOURS PRIOR TO DEPARTURE. INWARDS – FROM ANOTHER EU COUNTRY – 4 HOURS PRIOR TO ARRIVAL INWARDS – FROM A NON EU COUNTRY – 24 HOURS PRIOR TO ARRIVAL *CHANNEL ISLANDS – NOTIFICATION PERIOD IS 12 HOURS.</li> <li>AT PRIVATE AIRFIELDS AND HELIPADS YOU CAN ONLY FLY TO AND FROM OTHER EU COUNTRIES, UNLESS YOU HAVE AN AGREEMENT TO DO SO. IN PARTICULAR, FLIGHTS TO/FROM THE CHANNEL ISLANDS WILL NEED TO BE AGREED WITH CUSTOMS AND POLICE. THE NOTIFICATION PERIOD IS THE SAME AS FOR GAA AIRFIELDS.</li> </ol> <p>NOTIFICATIONS FOR FLIGHTS SHOULD BE TO THE NCU BY FAX 0870-785-3738 OR E-MAIL <a href="mailto:ncu@hmce.gsi.gov.uk">ncu@hmce.gsi.gov.uk</a></p> <p>IF YOU HAVE ANY QUESTIONS REGARDING FOREIGN TRAVEL IN YOUR AIRCRAFT, PLEASE CONTACT THE GA TEAM ON 02380-797089 OR E-MAIL <a href="mailto:GACOPE@hmce.gsi.gov.uk">GACOPE@hmce.gsi.gov.uk</a></p> <p><b><u>PRIVATE AIRCRAFT COMMON TRAVEL AREA FLIGHTS/TERRORISM ACT 2000</u></b> If you are flying to/from the Channel Islands, Isle of Man, Eire or Northern Ireland you must fly via a designated airport under the Terrorism Act OR give 12hrs prior notice in writing for the Police area in which the Port is situated. Please refer to the Police contact numbers printed on the rear of the GAR. It is an offence under the Terrorism Act to willfully fail to comply with this legislation.</p>
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